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## MCCOY WATER SUPPLY CORP.

2125 FM 541

MCCOY, TEXAS 78113

Robert Garza Field Manager Annabel Salinas Office Manager

March 31, 2020

Public Utility Commission of Texas 1701 N. Congress Ave. Austin TX 78701

Re. Project No. 50664 – Issues Related to the State of Disaster for Coronavirus

McCoy WSC continues to monitor the Texas Department of Health Services and the Centers for Disease Control and Prevention for updates. We are following the guidelines, emergency declarations and executive orders set forth by our local, state, and federal government officials.

Phone 830-569-5575

McCoy closed its office lobby on March 19 and asked its members to use the drive thru instead.

The following information is posted on our website and was provided as an insert with all bills sent out on March 24:

Due to the Coronavirus COVID-19 pandemic, our Annual Meeting will be postponed until further notice.

For the health and safety of our members and staff, our office location has our drive thru available. We also have our convenient drop box locations at the Pleasanton UPS store and McCov office.

Members can make online credit card payments through our website and payments can be made at any CheckFree Pay service locations (HEB and Walmart).

McCoy WSC will continue to monitor TX DSHS and the CDC for updated information as it becomes available. Members can call our office with any concerns. In the meantime, we hope all our members remain safe and well.

Our office staff remains available via phone, email and the office drive thru We are requesting prospective members to use electronic methods for new service requests. Our website makes all of McCoy's forms available for use. Our Field Operators continue to daily operate and maintain the system. All McCoy WSC personnel continue to follow social distancing and disinfecting practices in order to limit the spread of COVID-19.

We hope, by diligently engaging in these practices, McCoy will operate safely while still providing service to our members

Sincercly,

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Annabel Salinas Office Manager